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| Hotel Reservation Form  Sheraton Grand Incheon Hotel |
| **Asia Pacific Hospice Palliative Care Network**  **2023.10.04 ~ 10.07**   |  | | --- | | 153, Convensia-Road, Yeonsu-gu, Incheon, South Korea  **Phone: 82-32-835-1000 / Fax: 82-32-835-1369 / Email: Reservation.Incheon@sheraton.com**  For Reservation team, Attention to Reservation manager  **Please Fax to 82-32-835-1369** | |
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Personal Information

Reservation can be made up until 31 August 2023

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| Last Name: | First Name: | | | Mr. / Ms. |
| Company/Organization: | | | Middle Initial: | |
| Work Phone:  Country code Area code Number | | Fax:  Country code Area code Number | | |
| E-mail: | | | | |

Itinerary & Room Reservation

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| Arrival(MM/DD/YY):  Estimated Arrival Time:  (Check-in: 15:00) | Departure(MM/DD/YY):  (Check out: 11:00) |
| **ROOM RATE** | |
| **Deluxe Room (All - Non Smoking Building)**  **□Single occupancy KW 250,000**  **□Double occupancy KW 250,000**  \* Please mark **x** which you prefer.  \* The Breakfast charge KRW 29,040 per person.  \* Kindly note that above room rates are subject to 10% service charge and 11% government TAX  **General Benefits**  \* Daily two (2) complimentary bottles of mineral water  \* Daily newspaper  \* Complimentary use of the Sheraton swimming pool  \* Link@ Sheraton – Free internet’s access at lobby.  \* Complimentary WIFI and internet broadband access | **Club Deluxe Room ( All - Non Smoking Building)**  **□ Club room Single KW 300,000**  **□ Club room Double KW 350,000**  \* Please mark **x** which you prefer.  \* All of general benefits mentioned on left  \* Additional 1 person charge KRW 60,500.  \* Kindly note that above room rates are subject to 10% service charge and 11% government TAX  **Club Benefits**  \* All of general benefits mentioned on the left  \* Club Lounge - Operation Hour (8.00am ~ 21.00pm)  \* Complimentary Breakfast (6.30am ~ 10.00am)  \* Evening Cocktail (6.00pm ~ 8.00pm)  \*\* Happy hour can be a 2-Part system  \* Complimentary WIFI and internet broadband access  \* Complimentary shoe shine service  \* 24 hours access to Club Lounge with all day refreshment |
| \* Special request if necessary: | \* Special request if necessary: |

**Please indicate your credit card information to guarantee your reservation.**

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| **□**VISA **□**MasterCard **□**Diners Club **□**American Express **□**JCB | |
| Credit Card Number: | |
| Expiration Date (MM/YY): | |
| Cardholder’s Name: | |
| Cancellation Policy | Cancel request after 30 Jun 2023, Otherwise 100% Cancellation Penalty will be charged for whole stay reserved. |
| Signature: | |

**Please complete this form and return it directly to hotel by e-mail.**

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| Contact Person | Phone | Fax | E-mail |
| Reservation Team | 82-32-835-1000 | 82-32-835-1369 | Reservation.incheon@sheraton.com |